



Coaching & Assessing

2be Development Consultancy Limited

This is a practical two day workshop designed those that are new or about to be appointed into a financial services role that carries the responsibilities for assessing and providing feedback on the competence of individuals.

2be Development Consultancy Limited

2 North Street
DUNS
Berwickshire
TD11 3AP

Tel: 01361 315 003

Email:

info@2bedevelopmentconsultancy.com



Getting to Grips Series

Introduction

Within financial services supervisors are expected to 'have the necessary coaching and assessment skills as well the technical knowledge to act as a competent supervisor and assessor.' This workshop looks at the skills involved in the supervisory role when it comes to regulated services such as financial, mortgage and general insurance advice..

Who should attend

Anyone who is about to become a supervisor of regulated financial services staff or someone who has recently been appointed into a supervisory role.

How to book

The timetable for open workshops is displayed on our web site. Please contact 2be Development Consultancy Limited direct for further information or to book a workshop place.

Coaching & Assessing

2be Development Consultancy Limited

Workshop Highlights

At the end of this two day workshop delegates should be able to:
Explain the coaching and assessment cycle and explain the benefits of each to coachees and customers
Use an observation form in a positive and competent manner
Classify and evaluate evidence competently
Structure and conduct a feedback meeting in a positive and competent manner
Structure an effective action/development plan following an observation
Complete their own action plan for use in the field

Day One

Introduction and Objectives
The role of the supervisor
Coaching & Assessing
The coaching cycle
Assessment Skills

Day Two

Assessment Practicals
Giving Feedback
Setting Development Plans
Making them work

Our workshops are kept to a maximum of 12 delegates to ensure that they have the maximum opportunity to network with other delegates and spend quality time with the facilitator whilst achieving the workshop objectives.

Delegate Price £450+VAT
Start Time Day 1 1000
Finish Time Day 1 1700
Start Time Day 2 0915
Finish Time Day 2 1600

